

## BENTON TOWNSHIP

The June 5, 2018 Benton Township Board Meeting was called to order at 7:00 pm and began with the Pledge of Allegiance to the flag.

ROLL CALL: Four board members were present: Supervisor Andrew Archambo, Clerk Jayne Passeno, Treasurer Couture and Trustee Mike Charboneau. Trustee Chuck Beckwith was absent. In addition Commissioner Mike Newman, Constable Tim Fenlon and 15 electorates were present.

ADDITIONS TO AGENDA: Clerk Passeno added a letter from Cheboygan Area Public Library Director, Mark Bronson to new business and a proposal for expanding the parking area at the US 23 Recycle site to old business.

MINUTES: A motion to approve the May 1, 2018 meeting minutes, the special meeting minutes for the land division for Dale & Leeann France and the bills paid in the month of May was made by Treasurer Couture with support from Clerk Passeno. Motion passed.

CORRESPONDENCE: DEQ Notice of Authorization for Zachary Morrish to install 6'x4' dock and a 15'x14' open pile boat hoist.

DEQ Notice of Authorization for Debbie Keefe to install a 60'x6' dock with a 12'x6' finger pier.

A letter from US Dept. of Homeland Security, Federal Emergency Management Agency regarding a Great Lakes coastal flood risk review meeting to be held June 26, 2018, 3:00 to 5:00 pm at Cheboygan City Hall.

State of Michigan Notice of Hearing for the natural gas customers of Presque Isle Electric & Gas Co-Op for a TIER ratemaking mechanism review for the 12 month period ending December 31, 2017 for its regulated gas division.

REPORTS: Supervisor Archambo thanked Marv Smith for accompanying the Beckman Services driver while the roads were brined in the township. Supervisor Archambo received a request from Dennis Hesslink for a windshield estimate for John Werner Drive. Clerk Passeno presented a synopsis of the May 8, 2018 school election. 399 voters from the Benton, Grant & Aloha township voted (15.36%) with the highest turnout for the County. Adam Gandolfi from Municipal Underwriters of Michigan, Inc. sent a e-mail stating that Par Plan grant program is not awarding generators at this time. The next grant window will open up in October 1, 2018. Training for the new election equipment will be held in June at the County Building. Clerk Passeno updated the Board on the recent issues with the AT&T internet and telephone system conversion. The lock at the Community Center was not operational due to the conversion and the board elected to have a lockbox with a backup key that could be accessed by a renter in case of a lock system failure. Clerk Passeno is working with the State of Michigan Bureau of Elections to troubleshoot the issues with the QVF Refresh system. An error with the e-mail for the BSA Payroll system has not yet been resolved. The DNR placed a large dumpster on Alpena State road for cleanup of trash dumped in the woods on Saturday June 2nd. The Information Center Board has been installed and ready for maps, township information and other literature. Treasurer Couture stated that the winter tax bills under \$100.00 will not be able to be incorporated into the summer tax bills due to a millage request on the November ballot. Trustee Charboneau reported on the installation of two horseshoe pits between the Community Center and playground.

LIBRARY LIAISON: Mary Ellen Enos reported that a request for an additional .35 millage for 10 years will be on the ballot in August. The Friends of the Library donated \$3,000.00 the purchase of content for the electronic books subscription. Sam King retired as the Children's Library Director and the position has been filled by Lisa DeWolfe. The Local Photography Club has a showing with the best of the members photos in the lower level of the library. Mel Schmidt will be retiring from the library in the fall. The bank balance is \$300,505.12.

FIRE CHIEF: Chief Williams was unavailable for report. Pat LaCross reported on a couple of grass fires, false smoke alarms and EMS assists.

GROUNDSKEEPER: Doug Felmler reported on the upkeep of the grounds, Werner's has opened the restrooms and the trash barrels have been placed at the road ends. Trustee Charboneau requested that a couple of yards of black dirt be placed on the septic field behind the Community Center.

OLD BUSINESS: A motion to approve the Resolution for the Policy and Procedures for Principle Residence Denials was made by Treasurer Couture and Supervisor Archambo supported the motion. Motion passed by all.

## **Benton Township Policy and Procedures for Principle Residence Denials**

When a Principle Residence is denied for a property within the Benton Township, these procedures and steps shall be followed:

- Copies of the "local unit denial, form 2742" completed by the Assessor are distributed to the Benton Treasurer, Cheboygan County Treasurer, and Cheboygan County Equalization Department. Those copies will also be sent as necessary with a batch cover to the Michigan Department of Treasury. A copy shall remain on file with the Benton Township Assessor.
- Any denials received from Cheboygan County Treasurer shall also be distributed to the Benton Treasurer.
- Any State of Michigan denials received from Treasury shall also be distributed to the Benton Treasurer.
- When a denial is received, the Benton Treasurer should use the form 4142 prescribed by the Michigan Department of Treasury for the distribution of interest and penalty when necessary.
- The form 4142 is attached to this policy.

Upon roll call vote the following voted "aye", Couture, Passeno, Archambo, Charboneau.

Absent: Beckwith

The spreadsheet for the Special Assessment District for Cordwood Trail was updated by Assessor McGovern and 51.2 percent of the residence have approved the road improvements.

The CCRC provided a permit for the installation of 6 signs along the bike route on Duncan Bay Drive.

Treasurer Couture requested approval for purchase of wind protection nets on three sides of the Pickle Ball/Tennis Courts at an estimated cost of \$1800.00 to \$1900.00. Supervisor Archambo made a motion to purchase the screen and support was made by Treasurer Couture. Motion carried.

The Board agreed to having a bench built around the shade tree by the playground as requested by Treasurer Couture.

A motion to accept a proposal from Black River Sand & Gravel to expand the parking area at the recycle center on US 23 was made by Clerk Passeno and supported by Supervisor Archambo.

NEW BUSINESS: A motion to approve the 2018 Tax Rate Request L-4029 from the Cheboygan County Equalization Department was made by Supervisor Archambo and support by Treasurer Couture.

A motion by Treasurer Couture to sign the Waiver of First Right of Refusal for the property foreclosed in Cordwood Point Sub Division by County Treasurer Buffy Jo Weldon was supported by Clerk Passeno. Motion carried.

A motion to approve the property split for Helen Witkowski was made by Treasurer Couture and supported by Clerk Passeno. Motion carried.

A motion to approve the property split for Carol Neumann and Erling Johnson was made by Treasurer Couture and support by Supervisor Archambo. Motion carried.

A motion to re-appoint Mary Ellen Enos as the Library Liaison for Benton Township for a three year term was made by Clerk Passeno and supported by Trustee Charboneau. Motion carried.

PUBLIC COMMENT: Commissioner Mike Newman presented an updated of the County Building expansion project. The demolition of the Gold Front building in downtown Cheboygan is waiting on answers from the engineers.

MTA will be held June 28, 2018 at Waverly Township at 7:00pm.

BILLS: Clerk Passeno presented a list of bills for the Boards approval. A motion by Treasurer Couture and supported by Supervisor Archambo was approved by all.

ADJOURNMENT: There was a motion by Treasurer Couture and supported by Supervisor Archambo to adjourn the June Benton Township meeting at 7:50 pm. Motion carried.

